


Business Expense Sheet

	East Office 695 Markham Road, Unit #34 Tel: 416-999-4448	West Office Yorkdale Shopping Mall Office Tower, Unit #405 Tel: 416-901-4560	Toll Free: 1(888)7 TAX TAX Office Cell: 647-348-9091 E-mail: admin@arrahmantax.com
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Please provide following information to complete your accounting statements.

Business Name: _____ Tax Year: _____
 Business Phone: _____
 Business Email: _____

-	Total
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Revenue (including HST) :	\$ _____
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Expense (including HST)	Personal Use %	
	Advertising	
	Membership Dues	
	Meals & Entertainment	
	Interest	
	Bank Charges	
	Office Expenses	
	Management, Admin Fees	
	Accounting Fee (ART)	
	Rental	
	Salaries & Wages	
	Sub-contracts	
	Supplies	
	Travel Expenses	
	Utilities	
	Telephone	
	Gas	
	Car Insurance	
	Car Maintenance & Repair	
	Other Expenses	
Interest on Mortgage*		
Home Insurance*		
Property Tax*		
Condo Fee*		

* For Rental Income only